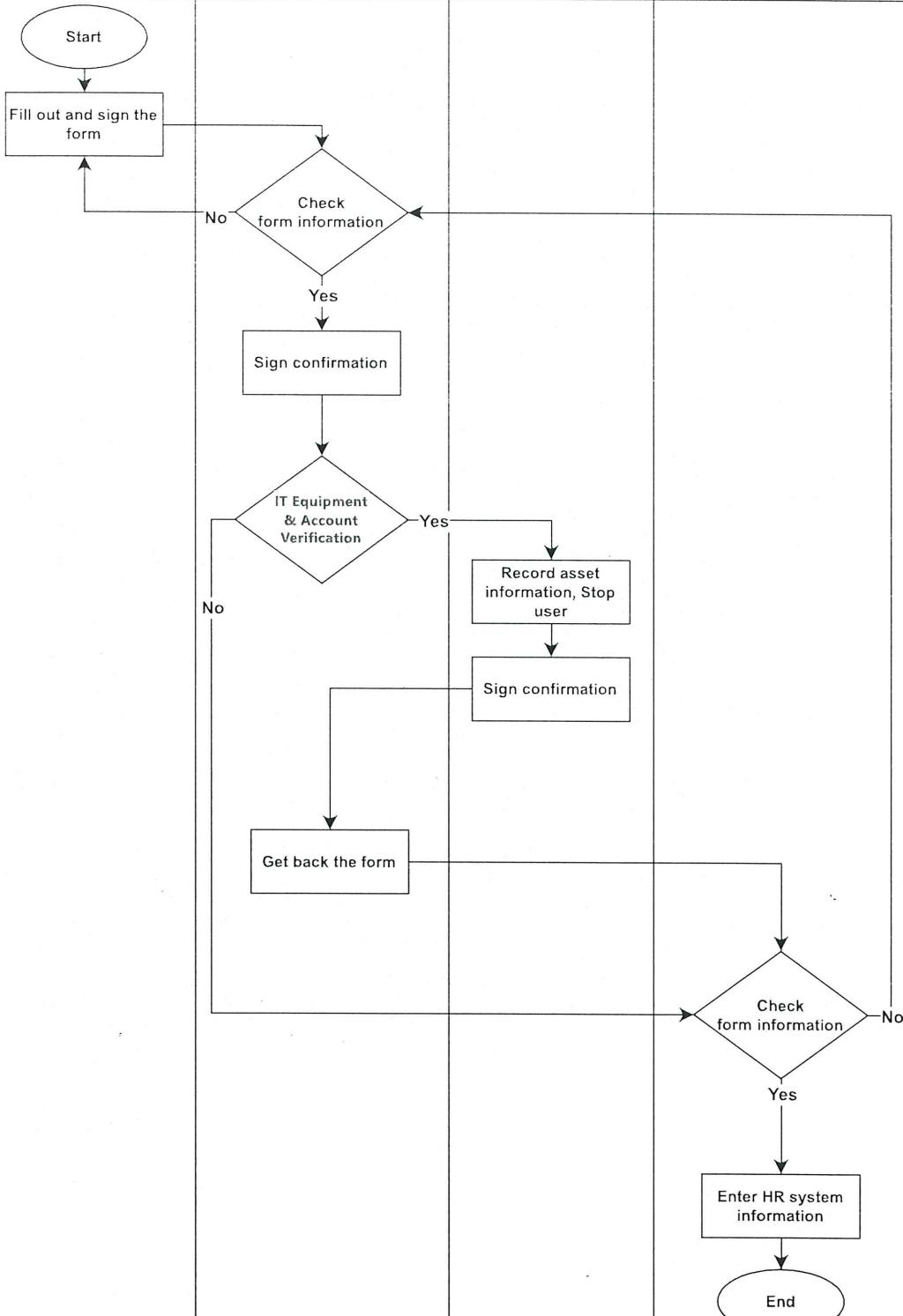


Describe	Applicant	Department Manager	IT	HR
	 <pre> graph TD Start((Start)) --> Form[Fill out and sign the form] Form --> Check{Check form information} Check -- No --> Form Check -- Yes --> Sign[Sign confirmation] Sign --> IT{IT Equipment & Account Verification} IT -- No --> GetBack[Get back the form] IT -- Yes --> Record[Record asset information, Stop user] Record --> SignIT[Sign confirmation] SignIT --> GetBack GetBack --> CheckHR{Check form information} CheckHR -- No --> GetBack CheckHR -- Yes --> EnterHR[Enter HR system information] EnterHR --> End((End)) </pre>			
<p>The employee filled out a resignation form and submitted it to the department manager.</p> <p>Manage the department receiving applications and checking information</p> <p>If correct, sign to confirm If incorrect, return to the employee</p> <p>If there is information about IT assets or access rights to information (Mail, BPM, ERP,...) then transfer it to the IT department, if not, transfer it to the HR department</p> <p>IT records the information assets, stops the user. signs the confirmation.</p> <p>After IT confirms, the department manager continues to forward the application to the HR department.</p> <p>Check the order information again If correct, enter the information into the system If incorrect, return it to the department manager for checking</p>				
			